

Within our financial administration, we regularly notice that invoices are not submitted correctly. We will be more stringent in this regard and will return invoices that do not meet the correct invoice requirements with a request to correct them.

Points of attention:

- In accordance with our General Purchase Conditions (GPC), the receipt date is used as the starting point for the agreed payment term. Therefore, the invoice date must not deviate by more than a few days from the receipt date. For further details, we refer you to our GPC: Algemene Inkoop Voorwaarden.
- Invoices should preferably be sent digitally to the following address:

AVR-Afvalverwerking BV Rivierweg 20 6921 PZ Duiven BTW nr.: NL 8531.07.105.B01 <u>CSS-AP@avr.nl</u>

Invoices sent to another address will NOT be processed.

Additionally, we ask you to correctly state the following information on your invoice:

The correct purchase order number Your VAT identification number (VAT ID) The VAT amount The invoice date The invoice number Your name and address Your Chamber of Commerce number The goods or services you provide and the quantity The invoice amount

We count on your cooperation to ensure this process runs smoothly. For questions, you can contact: <u>avr-inkoop@avr.nl</u>.